

ABSTRACT RULES AND PREPARATION GUIDELINES

Encouraged Abstracts - WOC is especially seeking presentations by and for industry and will give preference to presentations from company or other private sector representatives, or government agencies, intergovernmental bodies, academic institutions, or NGOs or others who are working closely with the ocean business community.

Payment - Abstract submissions are free and do not require a fee payment.

SOS Registration Fee - Accepted speakers will be afforded the opportunity to register for SOS 2017 at the reduced Speaker Rate of \$600 USD. The WOC is unfortunately not able to offer complementary registration, even for speakers.

Honorarium / Costs - WOC is unable to offer speaker honorariums or any other compensation or support for a presentation, e.g. travel, registration and incidental costs.

Deadlines - To be considered, abstracts must arrive by electronic submission to info@oceancouncil.org by the deadline of 01-09-2017 at 23:59 CEST. Abstracts received after this date and time will be placed in a secondary abstract group for potential selection if space becomes available.

Multiple Presentations - Any Presenter may give a maximum of two invited talks

Length of Abstracts - Abstracts must be 150 words or less exclusive of the title and the author citations. Abstracts should be text only and should not contain footnotes, endnotes, citations, graphs, images or other illustrations. The program chairperson and the editors reserve the right to edit abstracts, if necessary, for clarity, grammar, style, and length. Abstract titles must be limited to ten words less. Titles exceeding the limit will be edited.

Scheduling - WOC reserves the right to schedule a SOS session at any time during the SOS 2017 (29 November to 1 December 2017, Halifax, Canada). By submitting an abstract, you are indicating your intent to register, attend and make your presentation at SOS 2017 if accepted and that you are accepting the WOC schedule as finalized.

Attendance - Presenters must arrive at their appointed session time 15 minutes prior to the beginning of each session to ensure smooth transition and a timely start to the session.

Audiovisual equipment - An LCD projector and microphone will be provided at no cost in all session rooms. Internet access might be available for an additional fee.

Computer for presentation - Laptop computers will be provided in the session rooms. You will not be able to use your own laptop to make the presentation.

Presentation Topics - WOC reserves the right to determine if the proposed presentation is relevant to the Program Topic. Presentations that are overtly promoting products or services will are not appropriate. All WOC decisions are final.

Websites - Often, meeting presenters have websites that accompany their papers. If you would like attendees to refer to a particular website prior to the meeting, please include the website's URL in your abstract.

Submission of presentations - All accepted Presenters will be notified of criteria and deadlines for presentations.

Non commercial presentations language

Given the nature and mission of the WOC and the role of the SOS, we are requesting that companies approach the speaking opportunity as a way to update the audience on the state-of-the-art and the progress, challenges, etc, without it being a commercial presentation that is overly/only focused on the company's products and services. However, in describing the progress and state-of-the-art, this creates an opportunity to talk about what the company does and delivers.

Establish yourself as a leading authority on the subject, sharing key info, analysis and conclusions with the audience.